

**SANTA BARBARA AIRPORT DEPARTMENT**  
Law Enforcement Division

**COMPLAINT FORM**

Name: \_\_\_\_\_ Phone: Days \_\_\_\_\_ Evenings \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Day/Date Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_ Time: \_\_\_\_\_

List any witnesses, their address and phone number:

1. \_\_\_\_\_

2. \_\_\_\_\_

Officer(s)/Employee(s)' Name, if known: \_\_\_\_\_

If Person Arrested, PRINT Name: \_\_\_\_\_

Please describe the nature of your complaint. Be as complete and factual as possible: \_\_\_\_\_

If necessary, use additional sheets of paper.

KNOWINGLY AND MALICIOUSLY PROVIDING FALSE INFORMATION ABOUT AN EMPLOYEE MAY HAVE SERIOUS CONSEQUENCES, AND EMPLOYEES MAY HAVE LEGAL RECOURSE SHOULD FALSE ACCUSATIONS BE MADE.

**Signature** \_\_\_\_\_ **Date/Time** \_\_\_\_\_

**Penal Code Section 148.6 Advisory**

*California Penal Code Section 148.6 requires the following statement be signed by every person who files any allegation of misconduct against any peace officer. **Without this signed document we cannot investigate your complaint.** Your cooperation in complying with this requirement is appreciated. Sign and return this form as soon as possible. **If we do not receive your signed form within thirty (30) days, your complaint will be closed.***

**YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS' COMPLAINTS. YOU HAVE A RIGHT TO WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE YEARS.**

**IT IS AGAINST THE LAW TO MAKE A COMPLAINT THAT YOU KNOW TO BE FALSE. IF YOU MAKE A COMPLAINT AGAINST AN OFFICER KNOWING THAT IT IS FALSE, YOU CAN BE PROSECUTED ON A MISDEMEANOR CHARGE.**

**I have read and understood the above statement.**

\_\_\_\_\_  
**Complainant Signature**

\_\_\_\_\_  
**Date**